



**West Chester Township
Trustees Meeting Agenda
March 26, 2019**

Trustees

Mark Welch, President
Ann Becker, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen’s Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

None

Mr. Welch

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes – March 12, 2019
- B. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$2,500.00

- | | | | |
|----|----------|-------------|---|
| 1. | Adm | \$12,966.86 | Frost Brown Todd, LLC – Legal services through February 28, 2019 (various departments) |
| 2. | Adm | \$5,140.00 | Capax Discovery – Renew service, support, and maintenance agreement for Mimosa archiving system |
| 3. | Police | \$11,325.00 | Gall’s, LLC – Purchase twelve (12) bulletproof vests |
| 4. | Police | \$7,238.09 | Southwest Capitol Associates, LLC dba Residence Inn Capitol – Reserve four (4) nights of accommodations for West Chester Police Honor Guard to participate in the National Police Officers Memorial Week in Washington, D.C., May 12 – 18, 2019 |
| 5. | Services | \$76,570.00 | FYDA Freightliners – Purchase a 2020 Freightliner truck cab and chassis for fleet replacement (CIP #827) |
| 6. | Services | \$69,752.00 | Henderson Products, Inc. – Purchase snow removal equipment and installation for new salt truck (CIP #827) |
| 7. | Services | \$58,122.00 | Fiehrer Motors, Inc. – Purchase two (2) 2019 GMC Sierra Pickup Trucks (CIP #654 & 1547) |

- 8. Services \$27,500.00 Viox Services, Inc. – Allocate cleaning fees for Muhlhauser Barn before reimbursements
- 9. Services \$9,754.00 Best Equipment Company – Purchase push camera (CIP #1548)
- 10. Services \$4,100.00 Southeastern Equipment Co., Inc. – Repair Case 580 Super N Backhoe

Mr. Burks

Personnel Items

- 11. Adm Motion to approve percentage of non-contract payroll allocated for 2019 merit performance increases for all qualified non-contract exempt and non-exempt employees and to approve the not-to-exceed percent increase for any individual employee’s merit performance
- 12. Services Motion to authorize hiring of 2019 complement of fifteen (15) seasonal employees within the hourly wage range of \$12.00 to \$14.00 and contingent upon successful completion of applicable testing and procedures at actual start date of work: nine (9) April – October and six (6) May – September

Mr. Burks

Business Items

- 13. Adm Motion to approve Independent Agent agreement between the West Chester Township Board of Trustees and Energy Alliances, Inc. in substantially the same form as attached for natural gas and electric aggregation professional agent services; to authorize the Township Administrator to make non-substantive changes with Law Director approval; and, to execute the agreement and all other necessary documents to effectuate said agreement
- 14. Adm Motion to approve license agreement between West Chester Township and the Rotary Club of West Chester/Liberty for the use of a portion of Township property at 9285 Centre Pointe Drive and adjacent and ancillary public roadways for The Buckeye BBQ Fest and authorize the Township Administrator to execute said agreement
- 15. Adm Motion to approve Statutory Resolution No. 06-2019 authorizing various Township personnel to incur obligations on behalf of the Township pursuant to Ohio Revised Code §507.11
- 16. Comm Dev Motion to amend existing service agreement with North Point Development regarding development on the northwest corner of Union Centre Boulevard and State Route 747 and authorize the Township Administrator to effectuate and sign the amendment
- ~~17. Comm Dev Motion to appoint one (1) regular member to the West Chester Board of Zoning Appeals to fill a new five (5) year term (February 28, 2019 through February 28, 2024)~~
- ~~18. Comm Dev Motion to appoint one (1) alternate member to the West Chester Board of Zoning Appeals to fill a new three (3) year term (February 28, 2019 through February 28, 2022)~~
- 19. Fire Motion to approve Statutory Resolution No. 07-2019 finding a 2002 Sutphen Pumper Fire Apparatus is not needed or is unfit for public use, and authorizing the sale of said apparatus by public auction

20. Police Motion to apply for the Ohio Attorney General 2019-2020 Drug Use Prevention grant and to authorize the Township Administrator to accept said grant if awarded
21. Police Motion not to object to a new C1 and C2 liquor permit for United Dairy Farmers Inc., dba United Dairy Farmers 184, 4220 Fields Ertel Road
22. Police Motion not to object to a D5 and D6 liquor permit stock transfer for Demnika, LLC, 6096 West Chester Road
23. Services Motion to apply for the Ohio Department of Transportation Sign grant and to authorize the Township Administrator to accept said grant if awarded

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Discussion Items & Elected Official Comments

Moody's Rating

Greater Cincinnati Chapter of the American Society for Public Administration Award

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Saturday	April 20	1:00 p.m. to 1:30 p.m.	WCFD Organization Easter Egg Hunt at Keehner Park Tennis Courts, 7211 Barrett Road. Bring your own basket or bag and arrive early for this free community event. Children ages 0 to 8 will be organized into different age groups to search for candy-filled eggs. The annual Easter Egg hunt is presented by the WCFD Organization and sponsored by the Tylersville Rd. Kroger. Questions, please call the West Chester Fire Department at 513-777-1133.
Saturday	April 27	9 a.m. to 3 p.m.	RASKALS (Random Acts of Simple Kindness Affecting Local Seniors) Volunteer to help senior citizens in the Township. 759-7312 or cstaarmann@westchesteroh.org .
Visit www.WestChesterOH.org for more information			
Recurring Events			
Saturday	April 6 April 20	2 p.m. to 4 p.m.	Spring Farmers Market at The Square @ Union Centre, 9285 Centre Pointe Drive. RAIN or SHINE! Vendors offer homemade products and homegrown produce and meats for sale. www.WestChesterOhioFarmersMarket.org
Friday	March 22	7 p.m. to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati – Dayton Rd. Chase away the winter blues and dream of faraway places as local travelers share pictures and stories from their favorite adventures.
Wednesday	April 3	10:30 a.m. to 11:00 a.m.	Nature Basket at Midpointe Library, 9363 Centre Pointe Dr. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Tuesday	April 9 April 23	6 p.m. to 8 p.m.	Board of Trustees Meeting at Township Hall, 9113 Cincinnati-Dayton Rd.
Wednesday	April 3 April 10 April 17 April 24	6 p.m. to 9 p.m.	Citizen Police Academy Class #20 at West Chester Police Department, 9577 Beckett Rd., Suite 500. The Citizen Police Academy is offered each year, and class size is limited. Police department personnel teach classes from 6 p.m. to 9 p.m. one night per week for 10 weeks.