

**Record of Proceedings: March 12, 2019**  
**West Chester Township Board of Trustees - Regular Meeting**

Convene: President Welch convened the meeting at 6:01 p.m.  
Roll Call: Mr. Welch, Mrs. Becker, and Mr. Wong responded.  
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

David Corfman, 7568 Kirkwood Drive, reported on the Shamrock Shuffle.

David Brown, representing Butler County Auditor Roger Reynolds, observed that the Auditor's office audits the quality of gasoline dispensed at gas stations in the county, but not the quality of the gas, adding that Auditor Reynolds has expressed a desire to perform such a service.

Presentations

Ms. Sarah Mead, Mr. Vince Lehman, and Mr. Zack Thomas with Johnston Controls reported potential energy savings that could be realized by the Township at the West Chester Service Center and Administration buildings.

Mrs. Kellie Byrd, West Chester Township Administration Data Analyst, David Reeves, CEO of OpenGov Inc, and Andrew Jones, Account Manager with OpenGov Inc. reported on the development of the Township's "Open Data" platform.

Action Items – For Approval by Motion

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for February 26, 2019. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$2,500:

Requisitions – Greater than \$2,500.00

- |    |      |             |   |
|----|------|-------------|---|
| 1. | Adm  | \$55,450.15 | Dell Marketing LP. – Renew annual Microsoft license agreement                       |
| 2. | Adm  | \$19,467.51 | Frost Brown Todd, LLC – Legal services through January, 2019                        |
| 3. | Adm  | \$3,272.00  | CDW Government, Inc. – Renew annual support for RSA authentication manager software |
| 4. | Fire | \$36,785.00 | McCluskey Chevrolet, Inc., – Purchase 2019 Chevrolet Tahoe 4x4 (CIP # 1249)         |

- |     |          |             |  |
|-----|----------|-------------|--|
| 5.  | Fire     | \$17,200.00 | Ohio Fire Chiefs' Association – Conduct assessment center testing for vacant shift lieutenant position |
| 6.  | Police   | \$5,810.00  | Gall's, LLC – Purchase of seven (7) honor guard uniforms to replace current worn and aged uniforms     |
| 7.  | Services | \$30,000.00 | Magnetic Marketing, LLC – Purchase Union Centre Blvd. banners throughout 2019 (CIP #1084)              |
| 8.  | Services | \$5,724.40  | Viox Services, Inc. – Update Muhlhauser Barn kitchen (CIP #1094)                                       |
| 9.  | Services | \$4,000.00  | Durable Slate Company, Inc. – Repair Muhlhauser Barn roof  |
| 10. | Services | \$2,612.52  | Southeastern Equipment Co., Inc. – Replace road mower head motor                                       |
| 11. | Services | \$2,545.00  | Triple S Tire Company, Inc. – Replace two (2) rear tires on John Deere road mower                      |

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve payment of requisitions 1 through 11. Discussion: Items 4, 8, and 7 was discussed with input from Services Director Tim Franck. **Motion carried unanimously.**

#### Personnel Items

Mr. Burks introduced the next item by giving Ms. Lenard's background and qualifications. **MOTION** made by Mrs. Becker, seconded by Mr. Wong, to hire Ms. Jacqueline R. Lenard to the vacant position of Human Resources Specialist effective April 1, 2019, at the hourly rate of \$20.40 with a one (1) year probationary period. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item by giving Mr. Tully's background and qualifications. **MOTION** made by Mrs. Becker, seconded by Mr. Wong, to promote Lt. Brandon Tully to the vacant position of Shift Captain effective April 7, 2019, at the annual non-exempt salary of \$89,631.32 with a one (1) year introductory period. Discussion: Mr. Welch and Mrs. Becker expressed praise. **Motion carried unanimously.**

Thereupon Fiscal Officer Jones administered the Oath of Office to Shift Captain Tully, after which he was pinned by his father.

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve an extension of Injury on Duty (IOD) status for thirty (30) days for Services employee Mr. Clyde Needham. Discussion: none. **Motion carried unanimously.**

#### Business Items

Mr. Burks introduced the next item saying the application is being filed for the maximum grant amount of \$10,000.

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to apply for the Duke Energy Powerful Communities: Local Impact Grant and authorize Township Administrator to execute

and submit grant application and other documents necessary, and accept said grant if awarded. Discussion: Mr. Wong noted grants do not need to be repaid. **Motion carried unanimously.**

### First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

### Citizen's Comments

Tom, O'Brien, 7012 Butterwood Drive, commented on the West Chester Citizen's Police Academy that is soon beginning. He also commented on the Master Sergeant Corey Hood Memorial, his background, and the 2019 fund raiser at Beckett Ridge on August 3<sup>rd</sup> for which scholarships are created for Lakota students.

### Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Mr. Burks read, "Resolution No. 04-2019 approving a zoning map amendment from B-2 to M-1 for Case #ZMA 01-19 – Munafo Property".

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve Resolution No. 04-2019. Discussion: none. **Motion carried unanimously.**

Mr. Burks read, "Resolution No. 05-2019 approving a zoning map amendment from A-1 to SP-PUD and preliminary development plan for Case #ZMA 02-19 – Sharma mixed use".

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve Resolution No. 05-2019. Discussion: All three Trustees commented on the reasons they were supporting the motion, specifically as it related to traffic, storm water, density, rear yard setback, and other commercial properties in the area. **Motion carried unanimously.**

### Discussion Items & Elected Official Comments

Mrs. Becker congratulated the Lakota East boys' basketball team for its Sectional Championship. She also said people asked her about the proposed state gas tax increase and publically commented.

Mr. Wong expressed opposition to the proposed gas tax and the multiplier effect.

### Recess to Executive Session

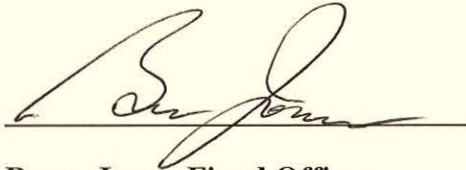
At 7:50 p.m., Mr. Welch asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of considering and discussing (1) the employment and compensation of public employees, (2) sale and disposition of public property, (3) negotiations with public employees concerning compensation and other terms of employment. Motion made by Mrs. Becker, seconded by Mr. Wong. Mr. Welch said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Discussion: none. **Motion carried unanimously.** Mr. Welch declared the meeting in recess.

Post Executive Session/ Adjournment

**MOTION** made at 8:30 p.m. by Mrs. Becker to adjourn the Executive Session and resume the March 12, 2019 Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

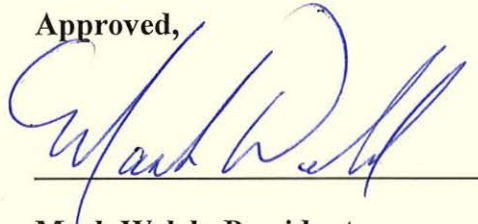
**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to adjourn the meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bruce Jones", written over a horizontal line.

**Bruce Jones, Fiscal Officer**

Approved,

A handwritten signature in blue ink, appearing to read "Mark Welch", written over a horizontal line.

**Mark Welch, President**