



**West Chester Township
Trustees Meeting Agenda
May 21, 2019**

Trustees

Mark Welch, President
Ann Becker, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Ms. Brown

Presentations

- A. Chief Rick Prinz, West Chester Fire Department, Proclamation – Emergency Medical Services Week
- B. Tim Franck, West Chester Services Department, Proclamation – National Public Works Week

Mr. Welch

Action Items – For approval by motion

- C. Motion to approve Trustee Meeting Minutes – May 7, 2019
- D. Motion to approve payment of bills

Ms. Brown

Requisitions – Greater than \$7,500.00

- 1. Adm \$13,803.80 Frost Brown Todd, LLC – Legal services through April 30, 2019 (various departments)
- 2. Services \$1,394,880.56 John R Jurgenson Co. – Approve paving application for 2019 (CIP #1193 and CIP #1206)
- 3. Services \$145,925.28 Strawser Construction, Inc. – Approve slurry application for 2019 (CIP #1194 & CIP #634)

Ms. Brown

Personnel Items

- 4. Adm Motion to hire Ms. Kristi Williams to the vacant position of Administration Secretary effective June 24, 2019, at the hourly rate of \$16.50 with a one year probationary period
- 5. Services Motion to hire one 2019 April through October seasonal employee Mr. Geoffrey Denny (UCB) effective May 9, 2019, at the hourly rate of \$12.50; and one 2019 May through September seasonal employee Mr. Nick Wasan (Parks) effective May 20, 2019, at the hourly rate of \$12.50

Ms. Brown

Business Items

6. Adm Motion to approve agreement between the West Chester Township Board of Trustees and CCI Investments, LLC dba CareWorksComp, not to exceed \$15,000.00 for 2020 third party administrative professional services to manage Bureau of Workers Compensation insurance program
7. Comm Dev Motion to advertise request for qualifications and request for proposals to develop a new West Chester Township Zoning Resolution
8. Comm Dev Motion to appoint one regular member to the West Chester Township Board of Zoning Appeals to fill an expired five year term (March 1, 2019 through February 28, 2024)
9. Comm Dev Motion to appoint one alternate member to the West Chester Township Board of Zoning Appeals to fill an expired three year term (March 1, 2019 through February 28, 2022)
10. Comm Dev Motion to re-appoint one regular member to the West Chester Township Zoning Commission to fill an expired five year term (June 1, 2019 through May 31, 2024)
11. Comm Dev Motion to appoint one regular member to the West Chester Township Zoning Commission to fill an unexpired five year term (through May 31, 2021)
12. Comm Dev Motion to appoint one alternate member to the West Chester Township Zoning Commission to fill an expired three year term (June 1, 2019 through May 31, 2022)
13. Comm Dev Motion to declare 6801 Hamilton Mason Road as a public nuisance
14. Police Motion not to object to a new D5 liquor permit for Ambiance Nails 9, Inc. dba Ambiance Nail Salon 9, 7996 Princeton Glendale Road
15. Police Motion not to object to a new D3 liquor permit for Chipotle Mexican Grill of Colorado, LLC dba Chipotle Mexican Grill 3431, Outlout in front of 8000 Princeton Glendale Road

**First Reading of Resolutions and
Reading of Emergency Resolutions (if any)**

Citizen's Comments

**Second Reading and Vote on Pending
Resolutions and Vote on Emergency Resolutions (if any)**

Discussion Items & Elected Official Comment

National Community Survey
Organizational Strategic Plan

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Monday	May 27		Township offices closed in observance of Memorial Day
Monday	May 27	10 a.m.	Memorial Day Parade , Cincinnati Dayton Rd., a family-friendly atmosphere paying tribute to those who serve our country. Concludes with a ceremony at West Chester Cemetery on West Chester Road.
Sunday	June 9	12 to 5 p.m.	Kite Flying at the Voice of America Museum, 8070 Tylersville Road. Pigs Aloft Kite Association fly their extraordinary kites on the front lawn of the VOA Museum.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	May 21	6 to 8 p.m.	Board of Trustees Meeting at Township Hall, 9113 Cincinnati-Dayton Rd.
Wednesday	May 22 May 29 June 5	6 to 9 p.m.	Citizen Police Academy Class #20 at West Chester Police Department, 9577 Beckett Rd., Suite 500. The Citizen Police Academy is offered each year, and class size is limited. Police department personnel teach classes from 6 p.m. to 9 p.m. one night per week for 10 weeks.
Wednesday	June 5	10:30 to 11:15 a.m.	Nature Basket at Keehner Park at the Owl Shelter, 7211 Barrett Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Saturday	May 25 June 1 June 8	9 a.m. to 1 p.m.	Farmers' Market presented by First Financial Bank on The Square @ Union Centre. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Sunday	June 2	3 to 5 p.m.	First Sunday Acoustic Jam at Keehner Park Amphitheatre. Local musicians in acoustic jam session