

West Chester

— OHIO —

Trustees Meeting Agenda November 19, 2019

Trustees

Mark S. Welch, Chairman
Ann Becker
Lee Wong

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Coach Brigit Reder, Lakota West Girls Soccer Team – State Champions
- B. Assistant Township Administrator Lisa D. Brown, West Chester Township Administration – National Community Survey

Mr. Welch

Action Items – For approval by motion

- C. Motion to approve Trustee Meeting Minutes – October 22, 2019
- D. Motion to approve Special Meeting Minutes – October 31, 2019
- E. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$7,500.00

- | | | |
|--------|--------------|---|
| 1. Adm | \$299,499.00 | Ohio Township Association Risk Management Authority (OTARMA) – Renew Township liability and property insurance (December 1, 2019 – November 30, 2020) |
| 2. Adm | \$42,304.10 | N. Harris Corporation – Renew annual license and support agreement for GEMS financial accounting software (January 1, 2020 – December 31, 2020) |
| 3. Adm | \$7,923.00 | The Plant Detail – Install and maintain outdoor holiday lighting and seasonal displays on Township property |
| 4. Adm | \$2,666.11 | MP Digital, LLC – Provide professional services, software and training for Laserfiche (Increase PO#S192514) (CIP# 517) |

- 5. Fire \$45,160.00 Industrial Communication and Sound Inc. – Upgrade security access and monitoring software and hardware for Fire Stations 72, 74 & 75 (CIP# 1494)
- 6. Fire \$10,891.00 Lifesize Inc. – Renew annual contract for Fire Department video conferencing system (VCS)
- 7. Police \$13,731.00 Lexipol, LLC – Renew annual agreement for online subscription services for Law Enforcement Risk Management Policies and Resources (December 1, 2019 – November 30, 2020)

Mr. Burks

Personnel Items

- 8. Adm Motion to hire Mr. Jacob Crowder to the vacant position of full-time Computer Technician – Township Network effective November 20, 2019 at the hourly rate of \$27.89 with a one year probationary period
- 9. Police Motion to approve employment agreements between West Chester Township Board of Trustees and Fraternal Order of Police, Lodge 186 October 1, 2019 – September 30, 2022

Mr. Burks

Business Items

- 10. Comm Dev Motion to declare 7006 Gail Sue Drive as a public nuisance
- 11. Fire Motion to approve Statutory Resolution No. 22-2019 finding a 2007 Ford Expedition (Vehicle 507) is not needed and is unfit for use; and authorizing the sale of said vehicle at public auction
- 12. Police Motion not to object to a C1, C2 & D6 liquor permit transfer from Dunne Manning Stores, LLC dba Unimart 239, 9171 Union Centre Boulevard to IYS Ventures, LLC dba I Mart Stores, 9171 Union Centre Boulevard
- 13. Police Motion not to object to a D5 liquor permit TREX transfer from Glenn Alan Norman dba The Breakroom, 1024 West Market Street, Warren, Ohio to Tasty Pho & Crawfish Bar, LLC dba Tasty Pho & Crawfish Bar, 7741 Tylers Place Boulevard
- 14. Police Motion not to object to a new D5 liquor permit for Chipotle Mexican Grill of Colorado, LLC dba Chipotle Mexican Grill 3431 Outlout in front of, 8000 Princeton Glendale Road
- 15. Police Motion not to object to a new D3 liquor permit for Ambiance Nails 10 Inc dba Ambiance Nail Spa, 7558 Voice of America Centre Drive
- 16. Services Motion to approve and enter into a Memorandum of Understanding (MOU) among the West Chester Board of Trustees, Voice of America Museum Board and MetroParks for the installation and maintenance of a proposed connector path paid for with grant funding; and, authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute said agreement
- 17. Services Motion to apply for Butler County Storm Water District Large Grant Program and if awarded, authorize the Township Administrator to accept said grant

18. Services

Motion to accept the following streets in Brenner Woods (Section 8, Town 3, Range 2) and journalize at 25 MPH, with the provision that all decorative signage and landscaping be maintained by the HOA

Street	Distance in Feet	Distance in Miles
Brenner Woods		
Bennington Drive	907.26	0.172
Sean James Court	348.70	0.066
Wexford Way	325.00	0.062
Total	1580.96	0.300

**First Reading of Resolutions and
Reading of Emergency Resolutions (if any)**

*19. Emergency Reading

Resolution No. 23-2019 amending the Township 2019 permanent appropriations and declaring an emergency and dispensing with the second reading

Citizen's Comment

**Second Reading and Vote on Pending
Resolutions and Vote on Emergency Resolutions (if any)**

* Emergency Reading

Vote on Emergency Resolution No. 23-2019

Discussion Items & Elected Official Comment

Zoning Commission and Board of Zoning Appeals Applications

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Thursday	Nov 28		Township offices closed in observance of Thanksgiving Day
Monday	Dec 16	5 to 6 p.m.	McBride Dale Clarion Zoning Resolution Open House at Township Hall, 9113 Cincinnati Dayton Rd. Public is invited.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	Dec 3	6 to 8 p.m.	Board of Trustees Meeting at Township Hall, 9113 Cincinnati-Dayton Rd.
Wednesday	Nov 20	10:30 to 11 a.m.	Nature Basket at Keehner Park Log Cabin, 7211 Barret Road. Nature Basket programs are suited for preschool children, ages 3-5, and their adult companions. All programs include a story, talk about seasonal nature and a craft. Adult help with the craft is required. Registration is required for all programs. Call 513-759-7312.
Saturday	Nov 23	2 to 4 p.m.	Winter Farmers' Market at the Muhlhauser Barn in Beckett Park