

West Chester

— OHIO —

Trustees Meeting Agenda December 3, 2019

Trustees

Mark S. Welch, Chairman
Ann Becker
Lee Wong

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

- Mr. Welch
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Jen Best, West Chester/Liberty Chamber Alliance

Mr. Welch

Action Items - For approval by motion

- B. Motion to approve Trustee Meeting Minutes – November 19, 2019
C. Motion to approve payment of bills

Mr. Burks

Requisitions - Greater than \$7,500.00

- | | | |
|-------------|-------------|---|
| 1. Adm | \$32,787.63 | Frost Brown Todd, LLC – Legal Services through October 31, 2019 (various departments) |
| 2. Services | \$11,134.24 | Fredericks Landscaping, Inc. – Reset pavers on The Square @ Union Centre (CIP# 1453) |

Mr. Burks

Personnel Items

None

Mr. Burks

Business Items

3. Adm
Motion to appoint one Trustee as the West Chester Township representative to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Board of Directors (term effective January 1, 2020 through December 31, 2020)

4. Adm Motion to appoint one Trustee as the West Chester Township representative to the Butler County Emergency Management Agency (BCEMA) Advisory Council (term effective January 1, 2020 through December 31, 2020)
5. Adm Motion to appoint one Trustee as the West Chester Township representative on the Butler County E911 Planning Committee (term effective January 1, 2020 through December 31, 2020)
6. Adm Motion to set date for 2020 organizational meeting (suggested date and time January 14, 2020, 6:00 p.m.)
7. Adm Motion to set date for a work session for the proposed 2020 Operational Budget (suggested date and time January 21, 2020, 5:00 p.m.)
8. Adm Motion to approve agreement for professional services with Donald L. Crain and Frost Brown Todd LLC for legal services related to the position of Law Director from January 1, 2020 through December 31, 2023; and, to authorize the Township Administrator to execute said agreement
9. Adm Motion to re-appoint Larry D. Burks, Township Administrator, and Mrs. Kathy Carsey, West Chester resident, as the West Chester Township representatives to the Butler County Transportation Improvement District (TID) Board (terms effective January 1, 2020 through December 31, 2021)
10. Fire Motion to appoint two Trustees, two Fire Department members, and one civilian to the 2020 Volunteer Firefighters' Dependents Board
11. Services Motion to advertise for 2020 storm water pipe replacement contract (CIP# 1252)
12. Services Motion to advertise for 2020 curb replacement contract (CIP# 1256)

**First Reading of Resolutions and
Reading of Emergency Resolutions (if any)**

Citizen's Comment

**Second Reading and Vote on Pending
Resolutions and Vote on Emergency Resolutions (if any)**

Discussion Items & Elected Official Comment

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Saturday	Dec 7	2 to 7 p.m.	Olde West Chester Christmas Walk Parade and Community Tree Lighting at Township Hall, 9113 Cincinnati Dayton Road. Enjoy a day of holiday fun in the Olde West Chester community! The Merchants of Olde West Chester host a free, family-friendly community event during the day beginning at 2 p.m. along Cincinnati Dayton Road. Holiday-inspired activities include photos with Santa, shopping, kids' games and crafts, food and beverage, live music and more.
Saturday	Dec 7	10 to 10:30 a.m.	Pearl Harbor Day Remembrance at West Chester Cemetery, West Chester Road. VFW 7696 annually recognizes National Pearl Harbor Remembrance Day with a special public ceremony.
Sunday	Dec 15	1 to 4 p.m.	Pioneer Christmas at Keehner Park, 7211 Barret Road. Pioneer Christmas is a re-creation of a classic 19th century American Christmas party. The event has been a holiday season staple for Butler County families since its inception in the 1990s.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	Dec 3	6 to 8 p.m.	Board of Trustees Meeting at Township Hall, 9113 Cincinnati-Dayton Rd.
Saturday	Dec 7	2 to 4 p.m.	Winter Farmers' Market at the Muhlhauser Barn in Beckett Park
Saturday	Dec 14	10 a.m to 12 p.m.	Muhlhauser Barn Open House at Muhlhauser Barn, 8558 Beckett Road. The Muhlhauser Barn Open House is held every second Saturday of the month during the off-season from December through March. Take this opportunity to view the facility and ask questions.