

West Chester

— OHIO —

Trustees Meeting Agenda March 24, 2020

Trustees

Ann Becker, Chair
Lee Wong
Mark S. Welch

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mrs. Becker

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Chief Rick Prinz, West Chester Fire Department - Local Response to COVID-19

Mrs. Becker

Action Items – For approval by motion

- B. Motion to approve Trustee Meeting Minutes - March 10, 2020
- C. Motion to approve payment of bills
- D. Motion to approve addition to a lighting district in the Oaks of West Chester, Section 5, as illustrated in the attached plan documentation

Mr. Burks

Requisitions – Greater than \$7,500.00

- | | | |
|-------------|---------------|--|
| 1. Adm | \$ 44,824.12 | Frost Brown Todd, LLC - Legal Services through February 29, 2020 (various departments) |
| 2. Fire | \$ 17,500.00 | Greater Chinese Chamber of Commerce – Purchase 10 cases of N-95 masks and 50 forehead thermometers for COVID-19 pandemic |
| 3. Fire | \$ 15,041.00 | Vogelpohl Fire Equipment, Inc. – Motion to affirm emergency purchase of MSA Self Contained Breathing Apparatus mask filter conversion kits and extra filters for the COVID-19 pandemic |
| 4. Police | \$ 134,406.00 | Cincyautos, Inc. - Purchase four 2020 police vehicles (CIP# 1288) |
| 5. Police | \$ 63,580.00 | Tri-State Public Safety - Purchase equipment to outfit four new police vehicles (CIP# 1288) |
| 6. Services | \$ 274,640.00 | Ohio Department of Transportation - Installation of the Tylersville overpass fence (CIP# 1636) |

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7. Services \$ 56,980.00 Granite Inliner LLC - Repair storm pipe on InterOcean Drive
(CIP# 1258)

Mr. Burks

Personnel Items

8. Adm Motion to approve 3.5% merit pool for the 2020 merit performance increases; and, a not to exceed 4% individual increase for qualified non-contract exempt and non-exempt employees; and authorize the Township Administrator to approve and apply said merit performance increases effective the first full pay period of July 2020 subject to approved and related policies and procedures

Mr. Burks

Business Items

9. Police Motion not to object to a C1 and C2 liquor permit transfer from UDF Limited Partnership I dba United Dairy Farmers 094, 9594 Cincinnati Columbus Road, to AD Shah LLC dba TJ Sunoco, 9594 Cincinnati Columbus Road

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn