



**West Chester Township
Trustees Meeting Agenda
February 14, 2017**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

**6:00 P.M.
Regular Meeting**

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko **Presentations**

None

Mr. Welch **Action Items – For approval by motion**

- A. Motion to approve 2017 Operational Budget Work Session Minutes – January 17, 2017
- B. Motion to approve Trustee Meeting Minutes – January 24, 2017
(no documentation at this time)
- C. Motion to approve payment of bills

Mrs. Boyko **Requisitions – Greater than \$2,500.00**

- | | | | |
|----|------|-------------|--|
| 1. | Adm | \$42,342.19 | Frost Brown Todd, LLC – Legal services through December 2016 (various departments) |
| 2. | Fire | \$8,975.00 | Sutphen Corporation – Purchase replacement rear axle for vehicle #311, Quint 73 |
| 3. | Fire | \$2,965.00 | John Dsuban Spring Service – Install replacement rear axle on vehicle #311, Quint 73 |
| 4. | Fire | \$7,121.21 | Sutphen Corporation – Repair aerial boom on vehicle #502, reserve engine |
| 5. | Fire | \$6,500.00 | Viox Services, Inc. – Repair underground electrical cable at Fire Station 72 |

Mrs. Boyko **Personnel Items**

- 6. Adm Motion to eliminate a full-time Police Records Clerk position; to create two part-time Police Records Clerk positions; and to authorize the Township Administrator to make necessary changes to Township documentation to effectuate said actions
- 7. Police Motion to reclassify Ms. Meghan Alexis Polly to a part-time Police Records Clerk effective February 15, 2017 at her current hourly rate of \$12.72 and maintain her probationary period until June 20, 2017

8. Police Motion to contract with Office Team (Robert Half International) for temporary placement services not to exceed \$11,538.00 for a part-time Police Records Clerk position and to authorize the Township Administrator to execute an agreement in substantially the same form as attached and to make non-substantive changes with Law Director approval

Mrs. Boyko Business Items

9. Adm Motion to approve license agreement between West Chester Township and the Community Foundation of West Chester/Liberty for the use of a portion of Township property at 9285 Centre Pointe Drive and ancillary and adjacent public roadways for the production and presentation of the Shamrock Shuffle 5k/10k walk/run and block party on March 18, 2017 from 7:00 a.m. to 12:30 p.m. and authorize the Township Administrator to execute said agreement
10. Police Motion not to object to a new D5 liquor permit for C & E Sports Management, LLC, 9230 Port Union Rialto Road

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

11. 2nd Reading Resolution No. 03-2017 approving MC07-16 WCP – Chesterwood Village Carepointe
12. 2nd Reading Resolution No. 04-2017 approving MC08-16 Wetherington Centre Hampton Inn
13. 2nd Reading Resolution No. 05-2017 approving MC09-16 Lucke Property United Dairy Farmers

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

6:15 p.m.

Public Hearing (continuation)

MC07-16 WCP – Chesterwood Village Carepointe
MC08-16 Wetherington Centre Hampton Inn
MC09-16 Lucke Property United Dairy Farmers

FYI

Monday February 20 **Township offices closed** in observance of President’s Day

Saturday March 18 7 a.m. to 12:30 p.m. **Shamrock Shuffle 5K/10K Walk/Run and Block Party** at The Square @ Union Centre. For more information www.TheShamrockShuffle.com

Visit www.WestChesterOH.org for more information

Recurring Events

Monday February 13 6:30 to 8:30 p.m. **Women’s Self Defense Training** at Lakota West High School, 8940 Union Centre Blvd. 5 week FREE class. Call 759-3985 to register.

Tuesday February 14
February 28 6 p.m. **Board of Trustees Meeting** Township Hall, 9113 Cincinnati Dayton Road

Wednesday March 8 10:30 to 11:15a.m. **Nature Basket** at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org

Friday February 24
March 10 7 to 8 p.m. **Armchair Program** at Township Hall, 9113 Cincinnati Dayton Rd. 26th year of pictures and stories from travels around the world (visit www.WestChesterOH.org and click on Calendar for details)

Saturday February 18
March 4
March 18 2 to 4 p.m. **Winter Farmers’ Market** at Muhlhauser Barn. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org

Saturday March 11 10 a.m. to 12 p.m. **Muhlhauser Barn Open House** for guests and interested renters. Poor weather cancels – check www.WestChesterOH.org

Saturday February 18
March 18 1 to 4 p.m. **National VOA Museum of Broadcasting Open for Tours at the VOA**, 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.