



**West Chester Township
Trustees Meeting Agenda
December 4, 2012**

Trustees

Catherine Stoker, President
Lee Wong, Vice President
George Lang, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

5:15 P.M.

TIF Work Session

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

- Mrs. Stoker
 - Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

- A. National Voice of America Museum of Broadcasting

Action Items – For approval by motion

- B. Motion to approve Trustee Meeting Minutes – August 28, 2012
- C. Motion to approve Trustee Meeting Minutes – November 13, 2012
- D. Motion to approve payment of bills

Mrs. Boyko

E. Requisitions – Greater than \$2,500.00

- | | | | |
|----|------|-------------|--|
| 1. | Adm | \$28,468.60 | Harris Enterprise Resource Planning – Renew annual license and support agreement for GEMS financial accounting software |
| 2. | Adm | \$3,943.95 | ESRI, Inc. – Renew annual license and maintenance agreement for Geographic Information System mapping |
| 3. | Adm | \$3,894.60 | CDW Government, Inc. – Renew McAfee Total Protection annual license and support agreement for Township network and field reporting devices |
| 4. | Adm | \$4,425.00 | Sayers Company – Renew annual license and support agreement for Net Motion wireless application |
| 5. | Adm | \$6,000.00 | Five Visual Communication & Design – Design and print the 2013 Community Guide |
| 6. | Fire | \$5,925.00 | Knox Key Company – Purchase five (5) Knox Med Vaults for paramedic units |

- 7. Police \$4,315.50 Camp Safety Equipment Company – Remove equipment from one (1) vehicle and install on another
- 8. Police \$4,308.00 LeadsOnline, LLC – Renew subscription for online investigation system
- 9. Services \$112,013.00 Cargill, Inc. – Purchase contracted salt for 2012-2013 winter season

Mrs. Boyko F. **Personnel Items**

- 10. Services Motion to hire two (2) on-call snow plow operators on an as needed basis for the 2012-2013 winter season: Gregory Dobbs effective November 21, 2012 and Douglas Delehant effective November 26, 2012, at the hourly rate of \$15.00

Mrs. Boyko G. **Business Items**

- 11. Adm Motion to approve a five (5) year prepaid software subscription, maintenance and support services proposal with Cartegraph effective December 31, 2012 through December 30, 2017 not to exceed \$89,594.25 and authorize the Township Administrator to execute said proposal
- 12. Adm Motion to approve statutory Resolution No. 17-2012 approving a lease agreement between the West Chester Township Board of Trustees and the Board of the National Voice of America Museum of Broadcasting for the development, management, programming, use, operation, and maintenance of the Voice of America Bethany Relay Station and applicable grounds
- 13. Fire Motion to appoint two (2) Trustees, two (2) Fire Department members, and one (1) civilian to the 2013 Volunteer Firefighters’ Dependents Board
- 14. Police Motion not to object to a liquor permit transfer from Little Sonoma, Inc. to Bella Vino Merchants LLC DBA Bella Vino Merchants, 6064 West Chester Road
- 15. Police Motion not to object to liquor permit transfer from NoNu Inc. DBA The Wine List, 7659 Cox Lane to NoNu Inc. DBA The Wine List, 7753 Tylersville Road
- 16. Services Motion to approve statutory Resolution No. 15-2012 authorizing the establishment of “No Parking Zones” on portions of Manor Drive, Minuteman Way, and Smith Road in West Chester Township

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- 17.* Adm Emergency Resolution No. 18-2012 approving and authorizing amendments to the Township 2012 permanent appropriations and declaring an emergency and dispensing with the second reading
- 18.* Adm Emergency Resolution No. 19-2012 approving and authorizing a transfer of cash from the 747 Tax Incremental Financing Special Revenue Fund to the Clean Ohio Grant Round II Fund to repay an advance and approving and authorizing a transfer of cash from the Clean Ohio Grant Round III Fund to the 747 Tax Incremental Financing Special Revenue Fund and a repayment of an advance and declaring an emergency and dispensing with the second reading

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Vote on Emergency Resolution No. 18-2012
- * Vote on Emergency Resolution No. 19-2012

Discussion Items & Trustees Comments

Adjourn

Executive Session

Property, personnel & pending litigation with Legal Counsel

FYI – 2012

Tuesday	December 4	5:15 p.m.	Tax Increment Financing Work Session Township Hall, 9113 Cincinnati Dayton Road
Tuesday	December 4	6 p.m.	Trustee Meeting - Revised schedule for December 1st and 3rd Tuesday
Sunday	December 9	1 to 4 p.m.	Pioneer Christmas at the Log Cabin in the Clearing at Keehner Park. Visit Santa and bring your camera. Fare includes buffalo, deer chili, molasses cookies and apple cider.
Wednesday	December 12	10:30 to 11:15 a.m.	Nature Basket at Station Road Schoolhouse. Preschool children and their adult companion: story time and nature-inspired crafts. RAIN or SHINE 759-7312 or lgroff@westchesteroh.org
Saturday	December 15	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at 8070 Tylersville Road. www.voamuseum.org
Saturday	December 15	2 to 4 p.m.	Farmers' Market presented by First Financial Bank on The Square. RAIN, SLEET, SNOW or SHINE! www.WestChestersFarmersMarket.com
Tuesday	December 18	6 p.m.	Trustee Meeting - Revised schedule for December 1st and 3rd Tuesday
Thursday	December 25		Christmas Day – Township offices closed
Monday	January 1		New Year's Day - Township offices closed
Sunday	January 6	2 to 4 p.m.	Muhlhauser Barn Open House
Wednesday	January 9	10:30 to 11:15 a.m.	Nature Basket at Station Road Schoolhouse. Preschool children and their adult companion: story time and nature-inspired crafts. RAIN or SHINE 759-7312 or lgroff@westchesteroh.org
Saturday	January 12	2 to 3:30 p.m.	Farmers' Market presented by First Financial Bank on The Square. RAIN, SLEET, SNOW or SHINE! www.WestChestersFarmersMarket.com