



West Chester Township
Trustees Meeting Agenda
December 18, 2012

Trustees

Catherine Stoker, President
Lee Wong, Vice President
George Lang, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

6:00 P.M.

Regular Meeting

- Mrs. Stoker
Convvene
Roll Call
Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko
Presentations
None

Action Items - For approval by motion

No documentation at this time

TIF Work Session Minutes - December 4, 2012

Trustee Meeting Minutes - December 4, 2012

A. Motion to approve payment of bills

Mrs. Boyko
B. Requisitions - Greater than \$2,500.00

- 1. Adm \$27,950.00 Butler County Sheriff's Office - Pay maintenance fees for radios and dispatch consoles for county 800 MHz radio system
2. Adm \$3,375.42 CDW Government, Inc. - Renew license and support for RSA key fob system for security authentication
3. Fire \$4,432.79 Cincinnati Radiator, Inc. - Rebuild radiator and after-cooler on Vehicle 502, Engine 74
4. Fire \$2,525.52 Best One Tire - Purchase four (4) rear tires for Vehicle 609-2, Engine 72 (Increase PO #S123834)
5. Police & Comm Dev \$24,722.21 Viox Services, Inc. - Install carpet tiles in Police squad room and Community Development area
6. Police \$4,188.00 PB Electronics - Repair three (3) radar systems and replace one (1) radar system
7. Services \$6,546.67 Viox Services, Inc. - Perform required five (5) year sprinkler riser test and two (2) year smoke detector sensitivity tests for several Township facilities
8. Services \$21,249.86 Viox Services, Inc. - Perform cleaning services for Muhlhauser Barn for September, October and November 2012 (Increase PO #S120851)

Mrs. Boyko C. **Personnel Items**  
None

Mrs. Boyko D. **Business Items**

9. Adm Motion to set date for organizational meeting (suggested date and time January 8, 2013, 6:00 p.m.)
10. Adm Motion to set date for work session for the proposed 2013 operational budget (suggested date and time January 15, 2013, 5:30 p.m.)
11. Adm Motion to appoint one Trustee as a representative to the Butler County Emergency Management Agency (BCEMA) Advisory Council (term effective January 1, 2013 through December 31, 2013)
12. Adm Motion to appoint one Trustee as the West Chester Township representative on the Butler County E911 Planning Committee (term effective January 1, 2013 through December 31, 2013)
13. Adm Motion to appoint one Trustee as the West Chester Township representative to the 2013 Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Board of Directors (term effective January 1, 2013 through December 31, 2013)
14. Police Motion to approve statutory Resolution No. 20-2012 finding one (1) radar unit is not needed or is unfit for public use, and authorizing the sale of said equipment to PB Electronics and crediting the sale price of said equipment to the purchase of one (1) radar unit, certification, and one (1) year warranty from PB Electronics

**First Reading of Resolutions  
& Reading of Emergency Resolutions (if any)**

- \*15. Emergency Reading Resolution No. 21-2012 approving and authorizing adoption of the Township 2013 temporary appropriations and declaring an emergency and dispensing with the second reading

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions  
& Vote on Emergency Resolutions (if any)**

- \* Vote on Emergency Resolution No. 21-2012

**Discussion Items & Trustees Comments**

Mrs. Boyko 2012 Operational Budget Summary and 2013 Operational Budget Introduction

**Adjourn**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

FYI – 2012

|                  |                                   |                     |  |
|------------------|-----------------------------------|---------------------|--|
| <b>Tuesday</b>   | December 18                       | 6 p.m.              | <b>Trustee Meeting - Revised schedule for December 1<sup>st</sup> and 3<sup>rd</sup> Tuesday</b>   |
| <b>Tuesday</b>   | December 25                       |                     | <b>Christmas Day – Township offices closed</b>   |
|                  | December 26<br>thru<br>January 31 |                     | <b>Christmas Tree Recycling</b> West Chester Township residents may drop off their Christmas trees to be chipped at designated locations in Beckett Park, 8650 Union Centre Boulevard (enter on UCB and follow signs) and Keehner Park, 7411 Barrett Rd. (tennis court area) |
| <b>Tuesday</b>   | January 1                         |                     | <b>New Year’s Day - Township offices closed</b>  |
| <b>Sunday</b>    | January 6                         | 2 to 4 p.m.         | <b>Muhlhauser Barn Open House</b> Open to guests and interested renters. Poor weather cancels – check <a href="http://www.westchesteroh.org">www.westchesteroh.org</a>   |
| <b>Wednesday</b> | January 9                         | 10:30 to 11:15 a.m. | <b>Nature Basket</b> at Station Road Schoolhouse. Preschool children and their adult companion: story time and nature-inspired crafts. 759-7312 or <a href="mailto:lgroff@westchesteroh.org">lgroff@westchesteroh.org</a>  |
| <b>Friday</b>    | January 11                        | 7 to 8 p.m.         | <b>Armchair Program – To be announced</b><br>Township Hall, 9113 Cincinnati Dayton Road  |
| <b>Saturday</b>  | January 12                        | 2 to 3:30 p.m.      | <b>Farmers' Market presented by First Financial Bank</b> on The Square. RAIN, SLEET, SNOW or SHINE! <a href="http://www.WestChestersFarmersMarket.com">www.WestChestersFarmersMarket.com</a>   |
| <b>Monday</b>    | January 21                        |                     | <b>Township offices closed in observance of Martin Luther King Jr. holiday</b>   |
| <b>Monday</b>    | January 21                        | 12 p.m.             | <b>Martin Luther King Jr. Day: March for Unity</b><br>Beginning at Union Day School, 8735 Cincinnati Dayton Road south to West Chester Presbyterian Church. All Welcome. Free Event. Free lunch will follow.   |
| <b>Monday</b>    | January 21                        | 7 p.m.              | <b>Martin Luther King Day Live the Dream: Our Declaration of Unity</b> Cornerstone Church (7600 Princeton Glendale Road). Music, Dr. King's words, youth presentations and more. All Welcome. Free Event.  |
| <b>Friday</b>    | January 25                        | 7 to 8 p.m.         | <b>Armchair Program – To be announced</b><br>Township Hall, 9113 Cincinnati Dayton Road  |