



**West Chester Township
Trustees Meeting Agenda
September 12, 2017**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones
Interim Administrator
Larry Fronk

**5:45 P.M.
Fire Dependents Board Meeting**

**6:00 P.M.
Regular Meeting**

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Fronk **Presentations**

- A. Roger Reynolds, Butler County Auditor
- B. Chief Joel Herzog, West Chester Police Department — Body Worn Cameras

Mr. Welch **Action Items – For approval by motion**

- C. Motion to approve Trustee Special Meeting Minutes — August 8, 2017
- D. Motion to approve Trustee Meeting Minutes — August 8, 2017
- E. Motion to approve Trustee Meeting Minutes — August 22, 2017
- F. Motion to approve payment of bills

Mr. Fronk **Requisitions – Greater than \$2,500.00**

- | | | |
|-----------|-------------|---|
| 1. Adm | \$20,133.72 | Frost Brown Todd, LLC — Legal services through July 2017 (various departments) |
| 2. Adm | \$50,976.00 | MobileTek Consulting, LLC — Purchase 12 mobile computer terminals (CIP #1231) |
| 3. Adm | \$25,019.65 | Dell Marketing L.P. — Purchase and replace 22 Township computers in various departments (CIP #1060, 1061, 1062, 1063, 1064, 1065, 1066, 1067, & 1068) |
| 4. Fire | \$22,350.97 | Capital Electric Line Builders — Install equipment for GPS traffic signal preemption system at two intersections (CIP #1331) |
| 5. Police | \$10,971.38 | Gemalto Cogent, Inc. — Renew one year maintenance agreement for the Automated Fingerprint Identification System (AFIS) |

Mr. Fronk

Personnel Items

- 6. Adm Motion to amend the approved July 11, 2017 action by the Board to revise the Township’s organizational chart and the exempt and non-exempt compensation program to reflect a change in Human Resources from one full-time and one part-time HR Specialist to two full-time Specialists, and to increase the wage cap for Police Captains from \$99,350.00 to \$100,881.00

Mr. Fronk

Business Items

- 7. Police Motion not to object to a new D1 liquor permit for Thai Koon Kitchen Inc. dba Thai Koon Kitchen 1st Floor, 9114 West Chester Towne Center Drive
- 8. Police Motion not to object to a new C1 and D2 liquor permit for Luigi’s Olde World Market LLC, 9480 Cincinnati Columbus Road
- 9. Services Motion to reimburse the Butler County Engineers’ Office for expenses related to the widening of Cincinnati Dayton Road, not to exceed \$500,000.00 (CIP #1240)
- 10. Services Motion to accept the following streets in the Oaks of West Chester subdivision sections 1 & 2 (Section 21 & 22, Town 3, Range 2) and journalize at 25 mph with the provision all decorative signage and landscaping be maintained by the Home Owner’s Association

Street	Distance in Feet	Distance in Miles
Oaks of West Chester, Section 1		
Oakcrest Way	2237.69	0.424
Laurel Oaks Drive	702.15	0.133
Highland Bluff Drive	116.61	0.022
Oaks of West Chester, Section 2		
Laurel Oaks Drive	512.55	0.097
Total	3569.00	0.676

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- *11. Emergency Reading Resolution No. 25-2017 accepting the amounts and rates as determined by the Butler County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor and declaring an emergency and dispensing with the second reading
- *12. Emergency Reading Resolution No. 26-2017 declaring and authorizing a two month extension to a moratorium imposed by Resolution No. 22-2017, from six months (expiring December 13, 2017) to eight months (expiring February 13, 2018) on the cultivation, processing, and/or retail sale of medical marijuana within West Chester Township and declaring an emergency and dispensing with the second reading

Citizen’s Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Emergency Reading Vote on Emergency Resolution No. 25-2017
- * Emergency Reading Vote on Emergency Resolution No. 26-2017

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Sunday	October 8	12 to 5 p.m.	Kite Flying at the Voice of America Museum, 8070 Tylersville Road. Pigs Aloft KitE Association fly their extraordinary kites on the front lawn of the VOA Museum.
Monday	October 9		Township offices closed in observance of Columbus Day
Saturday	October 14	2 to 6 p.m.	The Great Pumpkin Fest at Keehner Park, 7211 Barret Road. This free family-friendly event features the Primrose School Costume Contest, horse and wagon rides, petting zoo, and more
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	September 12 September 26 October 10	6 p.m.	Board of Trustees Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	September 13 October 18	10:30 to 11:00 a.m.	Nature Basket at Keehner Park Owl Shelter, 7211 Barrett Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Saturday	September 16 September 23 September 30	9 a.m. to 1 p.m.	Farmers' Market at The Square @ Union Centre. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Sunday	October 1	3 p.m.	First Sunday Acoustic Jam at Keehner Park Amphitheatre. Local musicians in acoustic jam session
Saturday	September 16 October 21	1 to 4 p.m.	National VOA Museum of Broadcasting , 8070 Tylersville Road. Featuring the displays of the Gray History of Wireless Museum and Media Heritage