



West Chester Township Trustees Meeting Agenda

December 5, 2017

Trustees

Mark Welch, President
Lee Wong, Vice President
Ann Becker, Trustee

Fiscal Officer

Bruce Jones

Interim Administrator

Larry Fronk

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

- Mr. Welch**
 - Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Fronk **Presentations**

None

Mr. Welch **Action Items – For approval by motion**

- A. Motion to approve Trustee Special Meeting Minutes – November 13, 2017
- B. Motion to approve Trustee Special Meeting Minutes – November 14, 2017
- C. Motion to approve Trustee Meeting Minutes – November 14, 2017
- D. Motion to approve payment of bills

Mr. Fronk **Requisitions – Greater than \$2,500.00**

- | | | | |
|----|--------|-------------|---|
| 1. | Adm | \$24,246.38 | Frost Brown Todd, LLC – Legal services through October 2017 (various departments) |
| 2. | Adm | \$6,000.00 | Five Visual Communication & Design – Design and print the 2018 Community Guide for program and event information |
| 3. | Police | \$12,339.00 | Lexipol, LLC – Renew annual online subscription services for law enforcement risk management policies and resources |
| 4. | Police | \$4,308.00 | LeadsOnline, LLC – Renew one year subscription for access to online investigative depository |

Mr. Fronk **Personnel Items**

- 5. Adm Motion to approve and execute an employment agreement with Mr. Larry D. Burks for the position of West Chester Township Administrator
- 6. Adm Motion to hire Mr. David A. Beall to the vacant position of Communications Officer effective December 19, 2017 at the non-exempt hourly rate of \$21.08 with a one year probationary period and contingent upon successful completion of applicable testing and procedures

7. Police Motion to hire Ms. Jannell Jean Murrell to the vacant position of Police Technician effective December 11, 2017 at the non-exempt hourly rate of \$16.80 with a one-year probationary period commencing from the start date of her part-time employment and contingent upon successful completion of the hiring process

Mr. Fronk

Business Items

8. Adm Motion to contract with Principal Life Insurance for voluntary life insurance for January 1, 2018 through December 31, 2018 and to authorize the Township Administrator to execute a contract and any other documentation necessary to effectuate said contract

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

9. 1st Reading Resolution No. 35-2017 approving a zoning map amendment from A-1 to R-PUD and Preliminary Development Plan for case #ZMA04-17 – Powell Property; Hearthstone (*To be read during public hearing*)
10. 1st Reading Resolution No. 36-2017 approving a major change to a R-PUD and Preliminary Development Plan for case #MC05-17 – Anthem House Church (*To be read during public hearing*)

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

11. 2nd Reading Resolution No. 33-2017 prohibiting marijuana cultivators, processors, and retail dispensaries within West Chester Township and initiating proposed text amendments to the West Chester Township Zoning Resolution to reflect this prohibition

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

Public Hearing 7 p.m.

- Proposed No Parking Zone along the entire length and both sides of International Boulevard and the entire length of the south side and cul-de-sacs of Spellmire Drive
- ZMA04-17 Powell Property; Hearthstone
- MC05-17 Anthem House Church

FYI

Thursday	December 7	10 to 11 a.m.	National Pearl Harbor Remembrance Day West Chester Cemetery, 6425 West Chester Rd. VFW Post 7696's ceremony will include a patriotic speech, rifle volley and the playing of "Taps."
Sunday	December 10	1 to 4 p.m.	Pioneer Christmas Keehner Park, 7211 Barrett Rd. Celebrate the holidays just like the pioneers would have! The Cabin in the Clearing will be decorated for a traditional holiday celebration as Santa visits and traditional pioneer fare is sampled. This event is free.
Monday	December 25		Township offices closed in observance of Christmas Day.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	December 5 December 19	6 p.m.	Board of Trustees Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	December 13	10:30 to 11:00 a.m.	Nature Basket at MidPointe Library, 9363 Centre Pointe Dr. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Saturday	December 2	2 to 4 p.m.	Winter Farmers' Market at Muhlhauser Barn, 8558 Beckett Rd. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Saturday	December 16	1 to 4 p.m.	National VOA Museum of Broadcasting , 8070 Tylersville Road. Featuring the displays of the Gray History of Wireless Museum and Media Heritage
Saturday	December 9	10 a.m. to 12 p.m.	The Muhlhauser Barn Open House , 8558 Beckett Rd. Held every second Saturday of the month provides an opportunity for those interested in reserving the Muhlhauser Barn to view the facility and ask questions.