

WEST CHESTER FIRE DEPARTMENT PART TIME APPLICANT MINIMUM QUALIFICATIONS



PART-TIME FIREFIGHTER / EMT / PARAMEDIC POSITIONS

- Shifts are scheduled 24 hours every 6th day - maximum 1,500 hours per year.
- Must have State of Ohio Firefighter Level 2 and EMT certifications as a minimum. You must be crossed trained.
- Must retain certification during tenure with WCFD.
- Must possess a valid Drivers License and submit copy with application.
- Must submit copies of all relevant certifications with application.

WEST CHESTER FIRE DEPARTMENT PART TIME APPLICANT HIRING PROCESS

1. Application

- a. Fill out completely and sign back of form
- b. Complete all reference information including address
- c. Submit a copy of valid Driver's License with application
- d. Submit a copy of all relevant certifications with application

2. Physical Capability Test (Will be coordinated through the Butler County Fire Chiefs Association)

- a. Must report to testing location with picture ID
- b. Releases to be signed:
 - Physical Capability Liability Test Waiver

The remaining steps are not necessarily in the order that they will be performed

3. Motor Vehicle Records Check

4. Polygraph examination

5. Background and Reference Check

6. Interview

7. Conditional Job Offer

- a. Contract for Reimbursement of Hiring and Training Expenses signed
- b. Physical and Drug Screen scheduled and passed
- c. Recommendation made to Fire Chief contingent on receiving fit for duty medical evaluation and negative drug screen

8. Trustee Approval and Hire with minimum One Year Probation

9. Orientation with WCFD